



A G E N D A

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Thursday, February 20, 2014

CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

4:00 pm

Room 1

Luria Conference and Press Center

Santa Barbara City College

721 Cliff Drive

1. Call to order
2. Public comments
3. Approval of Minutes of the meeting of November 14, 2013
4. Annual Report (Attachment 1)
5. Audit Report (Attachment 2)
6. Measure V Bond Fund (Attachment 3)
7. Project Status Report (Attachment 4)
8. Tour of Humanities Building
9. Next meeting: June 19, 2014.





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SBCC Board of Trustees

*Santa Barbara Community College
District Board of Trustees*

Ms. Lisa Macker—President

Ms. Marsha Croninger—Vice President

Ms. Marty Blum

Ms. Veronica Gallardo

Dr. Peter Haslund

Dr. Marianne Kugler

Mr. Craig Nielsen

Mr. Cristian Alvarez—Student Trustee

Dr. Lori Gaskin—SBCC President

Letter from the Chair

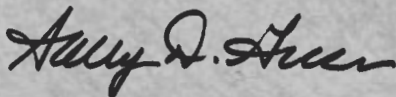
February 27, 2014

As Chair of the Measure V Citizens' Oversight Committee, it is my pleasure to once again present the Measure V Annual Report to the Board of Trustees of the Santa Barbara Community College District. Upon passage of Measure V, the Board of Trustees established this committee in compliance with Education Code Section 15278 and Proposition 39. Our first meeting was held on November 6, 2008 and we have since met sixteen times. I wish to express my heartfelt thanks to the members for their continued support and participation and to extend my gratitude to the outgoing student member, Elie Katzenon.

As in the past, the meetings of the Citizens' Oversight Committee have been well-organized and informative. Information presented and reviewed at each meeting includes the most recent Financial Reports, updated Project Expenditure Summaries, and general Project Construction Updates. SBCC staff and administrators have been very helpful in providing timely information to the Committee as well as responding to the Committee's questions. As a Committee, we are excited about all of the projects completed, those currently under construction as well as those that are planned for the future. On behalf of the District, this Committee would like to express its gratitude to the voters of the community, without whom the Measure V Bond Construction Program would not exist.

It is our opinion, based upon the Committee's oversight activities and a review of the independent financial and performance audits, that the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution. With the presentation of this Annual Report, the Bond Oversight Committee members assure voters that Measure V Bond expenditures have been properly made and have been utilized for projects consistent with those identified in the Bond Measure. It is our sincere hope that you will find this Annual Report informative and comprehensive.

Sincerely,



Sally Green, Chairperson





Executive Summary

The number of active Measure V projects has been greatly reduced as the total number of completed Measure V projects increases and remaining bond funds decrease. Several projects were completed in 2013, notably the West Campus Snack Shop Remodel, the East Campus Snack Shop Remodel, the design for the Electronic Locks Installation, the Campus Center Column Repair and the Learning Resource Center Refurbishment project. The two major capital improvement projects, the Humanities Building Modernization and the West Campus Classroom and Office Building, continued to progress through construction and design respectively while planning was initiated for the Modular Buildings Removal project. The following pages present updates on projects that have been completed, are in design or are under construction, several of which were also featured in previous years' Annual Reports, as well as information on new projects.

During 2013, there were three Citizens' Oversight Committee meetings, at which all aspects of ongoing and upcoming projects were presented.

The committee is excited about the progress to date and looks forward to completion of the projects underway. The committee also welcomes members of the public to its meetings, and encourages everyone to continue supporting SBCC and Measure V through completion of the projects and beyond.

The Citizens' Oversight Committee remains committed to the success of the College and will continue to monitor and provide reports on the status of the Measure V Bond Program. Through the judicious use of Measure V Funds, the Bond Program will allow SBCC to continue to educate students and prepare for the future by replacing and supplementing existing College infrastructure.

Bond Measure V Overview

Measure V is the Santa Barbara City College Construction Improvement Bond Measure passed on the June 3, 2008 ballot. Measure V asked voters to approve a \$77.2 million bond. Funding from the bond will help the College modernize technology, upgrade the deteriorating infrastructure of aging classroom and office buildings, and improve existing teaching and learning environments.

Measure V was presented under the provisions of Proposition 39, requiring that at least 55% of voters approve a measure for its passage. Measure V received over 70% approval.

Planned Meetings

February 20, 2014
June 19, 2014

Past Meetings

November 6, 2008
February 19, 2009
June 18, 2009
November 12, 2009
February 18, 2010
June 17, 2010
November 10, 2010
February 17, 2011
June 16, 2011
November 8, 2011
February 16, 2012
June 21, 2012
November 15, 2012
February 20, 2013
June 20, 2013
November 14, 2013

A schedule of future meetings available on the Measure V website, www.sbccc.edu/measureV

Citizens’ Bond Oversight Committee Members

Current Board Members

- Sally Green**, Community-at-Large (Chair) (Second term ends Nov. 2014)
- Bernice James**, Community-at-Large (Vice Chair) (Two year term beginning Nov. 2012)
- Lee Moldaver**, Support Organization (Second Term ends Nov. 2014)
- Charles “Tobe” Plough**, Taxpayers’ Organization (Two year term beginning Nov. 2012)
- Jack Ostrander**, Business Organization (Two year term beginning Nov. 2012)
- Michael Just**, Senior Citizen Representative (Two year term beginning Nov. 2012)
- Joy Merklen**, Student Representative (One year term beginning Nov. 2013)

Former Board Members

- Elie Katzenson**, Student Representative (One year term beginning Nov. 2012)



The Role of the Citizens’ Oversight Committee

As promised to the voters, and as required by law, the Santa Barbara Community College District Board of Trustees has adopted a resolution establishing the Measure V Citizens’ Oversight Committee. There are seven established seats on the committee, the required minimum under the laws governing the establishment and implementation of the Citizens’ Oversight Committee.

Members are selected based upon criteria established by Proposition 39

- One active member from each of the following: a business organization representing the business community located in the district; a senior citizens’ organization; a bona-fide taxpayers’ association; a support organization for the College; and a student enrolled in a community college support group.
- Two members of the community at large. Members of the Citizens’ Oversight Committee are appointed for one- or two-year terms and may not serve more than two consecutive terms. Members serve on the committee without compensation. The committee is an advisory committee, and does not have a legal capacity independent from the District. The duties of the committee are to review expenditures, to inform the public, and to provide an Annual Report to the Board of Trustees in an open session at a Board meeting.

Meetings are scheduled as indicated on this page. Meetings are held in the Luria Conference and Press Center on the College’s East Campus, 721 Cliff Drive, Santa Barbara. All Committee meetings are open to the public and are subject to the provisions of the Brown Act.



Period Covered by the Report

To accurately reflect the information contained in the audited financial report, the financial analysis section of this report covers the time period from July 1, 2012 to June 30, 2013.

Report on Independent Financial and Performance Audits

The District has received, and the Citizens' Oversight Committee has reviewed, the financial and performance audit for the Measure V Bond Construction Fund for the fiscal year ending June 30, 2013. Glenn, Burdette, Phillips & Bryson, an independent auditing firm, prepared the report to comply with Proposition 39 accountability within the California Constitution. The report stated:

"In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Measure V Bond Construction Fund of the Santa Barbara Community College District as of June 30, 2013, and the results of its operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America."

Financial Compliance Confirmation

All expenditures authorized by Measure V have been reviewed by the Citizens' Oversight Committee to ensure that the money was spent only on improvement projects as required by Proposition 39. All funds expended from Measure V will be audited annually by an independent accounting firm.

The Citizens' Oversight Committee has reviewed expenditures and projects, and finds that the District is in compliance with Article XIII A Section 1(b)(3) of the California Constitution and consistent with the District's approved Measure V local bond measure.

Oversight Committee Activities

Over the past year, the committee has been an active participant overseeing Measure V expenditures and activities. The committee has reviewed various budget and project issues. In accordance with Proposition 39, the committee has regularly reviewed bond expenditures, as well as the independently conducted financial and performance audits.

Measure V Project Status

For purposes of reporting current activity on the projects contained within the Measure V Bond Program, this report covers the calendar year ending December 31, 2013.



Capital Construction Projects

Humanities Building Modernization (Under Construction)

The College hired DLR Group to provide planning, design, Department of State Architect (DSA) processing, and construction administration of the Humanities Building Modernization project. Extensive meetings were held with representatives of the user groups throughout the design and permitting process and final DSA approval was received in December 2011. The College is utilizing a Lease-Lease Back project delivery method for the construction of the project. Construction began in September 2012 and is anticipated to be complete in January 2014. Once complete this project will greatly improve existing teaching facilities, improve accessibility, provide additional restroom space, and replace aging and outdated technology.



West Campus Classroom and Office Building (In Design)

After receiving Board of Trustee approval in October 2012 for utilizing remaining Measure V funds, the College is now embarking on the planning, design and construction of the new West Campus Classroom and Office building. This new building will house approximately 30 new state of the art classrooms and will allow the College to remove many of the aging modular classroom buildings currently located throughout the main campus. Obtaining Leadership in Energy and Environmental Design (LEED) Silver certification as a minimum level of certification is a project requirement. The current estimated construction completion date is summer of 2016.



Major Deferred Maintenance Projects

Removal of Modular Buildings (In Design)

The College is developing a phased plan for the removal of the modular buildings throughout the main campus to address permitting and compliance issues, and to realign its commitment to provide a high quality educational environment by designing and building permanent, long term facilities. The project includes the progressive removal of all modular buildings and, in most cases, restoration of land beneath to a natural condition. Execution of the project will align with the college's facilities master plan that includes construction of new facilities on the West and the East campuses.

West Campus Snack Shop Remodel (Completed)

The College initiated and completed this project in order to increase customer flow capacity at the West Campus Snack Shop and upgrade the dated facility. The project completely modified the layout of the snack shop and included removal of indoor seating to provide a more spacious, customer friendly environment. No modifications were made to the food preparation area however the majority of the display and dispensing equipment was replaced and a new salad bar was installed. Concurrent improvements by the College will be made to improve the outdoor seating areas.



East Campus Snack Shop Remodel (Completed)

The College contracted with Bildsten + Sherwin Design Studio to create a more aesthetically appealing and updated food service facility that offers a greater variety of fresh food and beverage options. The project also modified customer traffic flows to increase speed of service and financial transactions, allowing for a more leisurely dining experience. The project was combined with the West Campus Snack Shop Remodel for bidding and construction and was completed in September. An exterior weather protective awning will also be installed to enhance the outdoor dining experience at this newly renovated facility.





Campus Center Column Repair (Completed)

The columns along the south side of the Campus Center had deteriorated considerably due to age and moisture intrusion. This maintenance project included the installation of round concrete bases approximately thirty inches tall to encapsulate the base of the existing columns, to protect the materials from further deterioration and to maintain the columns structural integrity. The design of the new base was simplified considerably from prior designs to reduce the cost of the project in recognition of the college's intention to replace the entire building within the near term.

Learning Resource Center (LRC) Interior Improvements (Completed)

This renovation project included replacing finishes such as carpet and paint, reconfiguring the check in desk, converting a large media storage area into a new group study area, replacing and reconfiguring all computer stations and improving storage efficiency of media and equipment. New directional signage was installed at construction completion to provide clear guidance for students when they utilize this multi-functional facility. Original scope of lobby upgrades that was previously value engineered out of the project were able to be re-included due to lower than estimated bids and minimal added cost from changes during construction. To enhance this newly improved facility and transform the overall experience, the College also completed a landscaping upgrade project at the building entry.



Keyless Entry/Electronic Locks (Under Construction)

The District initiated an electronic/wireless lock upgrade project to greatly improve the college's ability to quickly lock down all buildings in an emergency and addresses the college's long term needs for safety and security. The project includes the installation of devices on approximately 530 doors on buildings throughout all three campuses. Once installed, access to buildings and classrooms will be managed through the college's existing Blackboard software system.



Ongoing Deferred Maintenance Projects

- Patio Repair at Gym Entrance
- Schott Center Parking Lot Resurface

Completed Deferred Maintenance Projects

- Interdisciplinary Center—Paint Exterior
- Business Communications Building—Paint Exterior
- Orfalea Early Learning Center Improvements
- West Campus Parking Structure Pigeon Deterrence
- Student Services and Physical Science Buildings Trellis Repair and Refinish
- Campus-Wide Energy Management System (EMS)
- ECC 1-15—Replace HVAC Units
- Landscape Improvements at Ramps and La Playa Stadium
- Sports Pavilion Hallways and Lobby Interior Painting
- Handrail at Sports Pavilion Upper Walkway
- Physical Education Building—Paint Exterior
- Marine Diving Technology Boat Storage Area
- New Flooring in A-183 and Marine Diving Tech Classroom
- OE-180 Replace Heating System
- ESL Roofing Repair/Replacement
- ECC Roofing Repair
- Student Services Building Carpet Replacement
- Elevator Upgrades
- Wake Center Resurface Parking Lot
- Network Infrastructure Improvements
- ECC-1, 2, 3 Exterior Painting
- Physical Education Interior Improvement Projects
- Sports Pavilion Door Replacement
- Upgrade Energy Management System
- Video Surveillance at Oak Restoration Area

This is a partial list of completed, ongoing, and upcoming projects. This list is not intended to be all-inclusive. The Measure V project list remains subject to change in order to best fit the ongoing needs of the College. The Administration and the Program Management Team will continue to ensure that the Citizens' Oversight Committee is informed of upcoming project changes as soon as information is available.

Santa Barbara Community College District Measure V Bond Construction Fund Balance Sheet

June 30, 2013

Assets

| | |
|-------------------------|---------------------|
| Cash in county treasury | \$16,810,794 |
| Accounts receivable | \$9,085 |
| Total Assets | \$16,819,879 |

Liabilities and Fund Balance

Liabilities

| | |
|--|--------------------|
| Accounts payable and accrued liabilities | \$1,694,750 |
| Due to other funds | \$0 |
| Total Liabilities | \$1,694,750 |

Fund balance

| | |
|---|---------------------|
| Restricted | \$15,125,129 |
| Total Fund Balance | \$15,125,129 |
| Total Liabilities and Fund Balance | \$16,819,879 |

Santa Barbara Community College District Measure V Bond Construction Fund Statement of Revenues, Expenditures, and Changes in Fund Balance

June 30, 2013

Revenues

| | |
|-----------------------|-----------------|
| Local revenue | \$26,838 |
| Total Revenues | \$26,838 |

Expenditures

| | |
|---|---------------------|
| Academic salaries | \$42,616 |
| Classified salaries | \$10,100 |
| Employee benefits | \$5,646 |
| Books and supplies | \$2,314 |
| Services and other operating expenditures | \$72,046 |
| Capital outlay | \$9,396,398 |
| Total Expenditures | \$9,529,120 |
| Excess of expenditures over revenues | (\$9,502,282) |
| Fund balance—Beginning of year | \$9,627,411 |
| Fund balance—End of year | \$15,125,129 |

Santa Barbara Community College District Audit Report for the Year Ended June 30, 2013



SANTA BARBARA CITY COLLEGE

Attachment 1
2/20/14

**Santa Barbara Community College District
Measure V Bond Construction Fund
Financial Statements
and
Agreed-Upon Procedures
Year Ended June 30, 2013**

**Santa Barbara Community College District
Measure V Bond Construction Fund
Year Ended June 30, 2013**

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Independent Auditors' Report

Board of Trustees and
Citizens' Bond Oversight Committee
Santa Barbara Community College District
Santa Barbara, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Measure V General Obligation Bonds (the Bond Construction Fund) of the Santa Barbara Community College District (the District) as of and for the fiscal year ended June 30, 2013, and the related notes to the financial statements, as required by Proposition 39. These financial statements are the responsibility of the Santa Barbara Community College District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and the fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion.

**Board of Trustees and
Citizens' Bond Oversight Committee
Santa Barbara Community College District
Page 2**

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Measure V Bond Construction Fund of the Santa Barbara Community College District as of June 30, 2013, and the results of operations for fiscal year then ended, in conformity with accounting principles generally accepted in the United States of America.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 9, 2013, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Glenn Burdette Attest Corporation
San Luis Obispo, California

December 9, 2013

Santa Barbara Community College District
Measure V Bond Construction Fund
Balance Sheet
June 30, 2013

Assets

| | |
|-------------------------|-----------------------------|
| Cash in county treasury | \$ 16,810,794 |
| Accounts receivable | <u>9,084</u> |
| Total assets | <u><u>\$ 16,819,878</u></u> |

Liabilities and Fund Balance

Liabilities:

| | |
|--|------------------|
| Accounts payable and accrued liabilities | \$ 1,694,750 |
| Total liabilities | <u>1,694,750</u> |

Fund balance:

| | |
|--------------------|-------------------|
| Restricted | <u>15,125,128</u> |
| Total fund balance | <u>15,125,128</u> |

| | |
|------------------------------------|-----------------------------|
| Total liabilities and fund balance | <u><u>\$ 16,819,878</u></u> |
|------------------------------------|-----------------------------|

The accompanying notes are an integral part of the financial statements.

Santa Barbara Community College District
Measure V Bond Construction Fund
Statement of Revenues, Expenditures, and
Changes in Fund Balance
June 30, 2013

| | |
|---|----------------------|
| Revenues: | |
| Other state revenue | \$ 15,000,000 |
| Local revenue | 26,838 |
| Total revenues | <u>15,026,838</u> |
| Expenditures: | |
| Academic salaries | 42,616 |
| Classified salaries | 10,100 |
| Employee benefits | 5,646 |
| Books and supplies | 2,314 |
| Services and other operating expenditures | 72,046 |
| Capital outlay | 9,396,398 |
| Total expenditures | <u>9,529,120</u> |
| Excess of expenditures over revenues | 5,497,718 |
| Fund balance - beginning of year | <u>9,627,410</u> |
| Fund balance - end of year | <u>\$ 15,125,128</u> |

The accompanying notes are an integral part of the financial statements.

Santa Barbara Community College District
Measure V Bond Construction Fund
Notes to the Financial Statements
June 30, 2013

Note 1: Measure V Bond Construction Fund Background

The Board of Trustees of the Santa Barbara Community College District (the District) has established a Citizens' Bond Oversight Committee to ensure that the proceeds of the Measure V General Obligation Bonds issuance are used for the purposes stated in the resolution which placed Measure V on the 2008 ballot. The Measure V General Obligation Bonds initiative authorized the issuance of \$77,000,000 in bonds. The proceeds from the bonds are to be used for projects such as modernization of deteriorated classrooms, buildings, laboratories and instructional equipment and the construction of new classrooms and laboratories; expansion, renovation or conversion of existing space to expand existing vocational and continuing education training programs; technology upgrades, improvements for campus safety and repair; replace and upgrade electrical and mechanical system. All projects to be funded under the Measure V Bond Construction Fund must be approved by Board of Trustees'. The bond proceeds and project costs are accounted for in the District's Bond Construction Fund. The District has established a Bond Charging Policy to outline the allowable expenditures for the Measure V Bond Construction Fund's related costs. Such policies specifically state that no funds will be spent for teacher or administrator salaries or for operating expenses.

All projects are managed by the District's Senior Director of Facilities, Planning and Campus Development or designee. The District's Senior Director of Facilities, Planning and Campus Development is responsible for managing all program-related activities, including the maintenance of the District's master schedule to the master program budget.

Note 2: Summary of Significant Accounting Policies

Basis of Presentation

The accounting and financial treatment applied to the Measure V Bond Construction Fund is determined by its measurement focus. The Measure V Bond Construction Fund is a governmental fund and is accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance for this fund presents increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

Fund Accounting

The operations of the Measure V Bond Fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. District resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Santa Barbara Community College District

Measure V Bond Construction Fund

Notes to the Financial Statements

June 30, 2013

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Note 2: Summary of Significant Accounting Policies (Continued)

Cash in County Treasury

In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the Santa Barbara County Treasury, an external investment pool. The County pools these funds with those of other governmental entities in the county and invests the cash. These pooled funds are carried at fair value. Interest is earned based on average daily balance and is deposited quarterly into participating funds. Any investment gains and losses are proportionately shared by all funds in the pool. The County is restricted by the California Government Code to invest in obligations issued by the United States Treasury; obligations, participations, or other instruments of or issued by a federal agency or a United States government sponsored enterprise; obligations of state and local agencies of this State; bankers acceptances; commercial paper; negotiable certificates of deposit; repurchase agreements; medium-term corporate notes; as well as other investments established by the California Government Code. The County's report discloses the required information in accordance with Governmental Accounting Standards Board Statements No. 3 and 40. Pooled investments are not required to be categorized by risk category.

Fund Balance

Fund balance for governmental funds is reported in classifications that comprise a hierarchy based on the extent to which the District is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Fund balance is reported in five components in accordance with GASB 54 – nonspendable, restricted, committed, assigned, and unassigned. The District has not formally adopted a spending policy regarding the order in which restricted, committed, assigned, and unassigned fund balances are spent when more than one amount is available for a specific purpose. The components applicable to the District's Measure V Bond Construction as of June 30, 2013 are as follows:

Restricted - The portion of fund balance representing resources subject to externally imposed and legally enforceable constraints imposed either by external resource providers, e.g. grantors or creditors, or by law through constitutional provisions or enabling legislation.

Note 3: Excess of Expenditures and Other Uses Over Appropriations

There was no excess of expenditures over appropriations in the Measure V Bond Construction Fund as of June 30, 2013.

Santa Barbara Community College District
Measure V Bond Construction Fund
Notes to the Financial Statements
June 30, 2013
Page 3

Note 4: General Obligation Bonds

On June 3, 2008, \$77,242,012 in General Obligation Bonds were authorized by an election held within the Santa Barbara Community College District. On December 11, 2008, \$47,000,000 of the general obligation bonds were sold under Proposition 39 (Measure V), which provides that proceeds of the bonds will be used to acquire, construct, renovate, furnish and equip school facilities and grounds, and make Santa Barbara Community College District eligible for millions in State matching funds. In May 2013, an additional \$15,000,000 of the general obligation bonds were sold under Proposition 39 (Measure V).

The outstanding general obligation bonded debt for the Measure V Bond Construction fund of the District at June 30, 2013 was as follows:

| <u>Date of Issue</u> | <u>Interest Rate</u> | <u>Maturity Date</u> | <u>Amount of Original Issue</u> | <u>Bonds Outstanding June 30, 2012</u> | <u>Issued During Year</u> | <u>Redeemed During Year</u> | <u>Bonds Outstanding June 30, 2013</u> |
|----------------------|----------------------|----------------------|---------------------------------|--|---------------------------|-----------------------------|--|
| 2008 | 3.50% - 5.25% | 2034 | \$ 47,000,000 | \$ 44,805,000 | \$ - | \$ 180,000 | \$ 44,625,000 |
| 2013 | 1.25% - 5.00% | 2039 | \$ 15,000,000 | \$ - | \$ 15,000,000 | \$ - | \$ 15,000,000 |

At June 30, 2013, the annual requirements to amortize the above general obligation bonds outstanding were as follows:

| <u>For the Year Ending June 30,</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|-------------------------------------|----------------------|----------------------|-----------------------|
| 2014 | \$ 285,000 | \$ 2,702,944 | \$ 2,987,944 |
| 2015 | 1,740,000 | 2,809,337 | 4,549,337 |
| 2016 | 1,825,000 | 2,762,881 | 4,587,881 |
| 2017 | 1,230,000 | 2,714,350 | 3,944,350 |
| 2018 | 1,305,000 | 2,662,613 | 3,967,613 |
| 2019-2023 | 9,330,000 | 12,137,825 | 21,467,825 |
| 2024-2028 | 14,995,000 | 9,199,575 | 24,194,575 |
| 2029-2033 | 20,510,000 | 4,764,969 | 25,274,969 |
| 2034-2038 | 7,605,000 | 753,431 | 8,358,431 |
| 2039 | 800,000 | 20,000 | 820,000 |
| Total | <u>\$ 59,625,000</u> | <u>\$ 40,527,925</u> | <u>\$ 100,152,925</u> |



**Independent Auditors' Report on Internal Control Over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards***

Board of Trustees
The Citizens' Bond Oversight Committee
Santa Barbara Community College District
Santa Barbara, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial statements contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure V General Obligation Bonds (the Bond Construction Fund) of the Santa Barbara Community College District (the District) as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Bond Construction Fund's basic financial statements and have issued our report thereon dated December 9, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

**Board of Trustees and
Citizens' Bond Oversight Committee
Santa Barbara Community College District
Page 2**

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purposes.

A handwritten signature in cursive script that reads "Glenn Burdette Attest Corporation".

Glenn Burdette Attest Corporation
San Luis Obispo, California

December 9, 2013

**Santa Barbara Community College District
Measure V Bond Construction Fund
Schedule of Audit Findings and Questioned Costs
Year Ended June 30, 2013**

There were no findings and questioned costs related to the financial audit of the Measure V Bond Construction Fund for the fiscal year ended June 30, 2013.

Santa Barbara Community College District
Measure V Bond Construction Fund
Summary Schedule of Prior Year Audit Findings - June 30, 2012
Year Ended June 30, 2013

There were no findings and questioned costs related to the financial audit of the Measure V Bond Construction Fund for the fiscal year ended June 30, 2012.

Agreed-Upon Procedures



**Independent Accountants' Report on
Applying Agreed-Upon Procedures**

Board of Trustees and
Citizens' Bond Oversight Committee
Santa Barbara Community College District
Santa Barbara, California

We have performed the procedures enumerated below for the Measure V General Obligation Bonds requirements administered by the Santa Barbara Community College District (the District). The tasks we undertook were agreed to by the District's officials and were performed solely to assist the District and its management in fulfilling its oversight responsibility surrounding the administration of the District's Measure V Bond Construction Program under Proposition 39 requirements for the year ended June 30, 2013. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are as follows:

A. Procedure

Review compliance with the expenditure provision/restrictions in the Measure V Bond Issuance, including testing that teacher and administrative salaries, and operating costs have not been charged against Measure V monies.

Results

We obtained and inspected the expenditure provisions/restrictions imposed by the Measure V Bond Issuance. Of the transactions we tested (See Procedures C-G below), we noted that the District was in compliance with the expenditure provisions/restrictions in the Measure V Bond Construction Program.

SAN LUIS OBISPO

1200 Down Street
San Luis Obispo, CA 93401
p (805) 964-5401
f (805) 964-4400

PASO ROBLES

217 State Street, Suite 200
Pasadena, CA 92364
p (909) 797-1115
f (909) 797-1112

SANTA MARIA

2002 Santa Barbara Way, Suite 4
Santa Maria, CA 93456
p (805) 927-4310
f (805) 927-4779

**Board of Trustees and
Citizens' Bond Oversight Committee
Santa Barbara Community College District
Page 2**

B. Procedure

Reconcile Measure V Bond Issuance project costs of the Santa Barbara Community College District General Obligation Bonds, Election of 2008 as of June 30, 2013, with the general ledger prepared by Santa Barbara Community College District staff.

Results

We obtained the general ledger prepared by District staff and reconciled it to the Measure V Bond Construction Fund's project costs for the year ended June 30, 2013.

We obtained the total project costs summarized in the Banner Financial Reports (Banner) for the District's Bond Construction Fund as of and for the year ended June 30, 2013 and compared them to the District's expenditures for the same time period. We noted no exceptions.

C. Procedure

Haphazardly select fifteen (15) expenditures and test the appropriateness of the classification to the project list of the Measure V Bond Issuance list of projects and that the project was listed in the Bond approved by the voters.

Results

Utilizing a listing of Measure V Bond Construction Fund expenditures provided to us by the District's management, we compared fifteen (15) Measure V expenditures (object codes 10-60) to Measure V expenditure classifications (projects and programs). We further reviewed the project list approved by voters for the Bond and ensured that expenditures related to a project approved by voters.

Based on the testwork performed, we noted no exceptions.

D. Procedure

Select five (5) change orders and review for appropriate authorization.

Results

We selected five (5) change orders noting appropriate authorization by the District's board.

Based on the testwork performed, we noted no exceptions.

**Board of Trustees and
Citizens' Bond Oversight Committee
Santa Barbara Community College District
Page 3**

E. Procedure

Prepare a schedule of all costs incurred between July 1, 2012 and June 30, 2013, by project, for the Measure V Bond funding.

Results

| <u>Project Number</u> | <u>Project Description</u> | <u>Expenditures Incurred</u> |
|-----------------------|-----------------------------------|----------------------------------|
| 4600 | Bond Administration | \$ 147,823 |
| 6555 | Horticulture Fencing and Path ADA | 7,900 |
| 6582 | Drama Music Modernization | 71,226 |
| 6586 | Luria Conference and Press Center | 1,546 |
| 6587 | Bridge Seismic Eval and Repairs | 55,430 |
| 6611 | Install Electronic Locks | 135,696 |
| 6660 | Emergency Notification System | 42,645 |
| 6663 | LRC Remodel Phase I | 645,829 |
| 6680 | Snack Shop East Campus | 24,539 |
| 6681 | Snack Shop West Campus | 106,674 |
| 6685 | Upgrade Emergency Phone System | 715 |
| 6687 | Wake Cosmetology Conversion | 2,840 |
| 6696 | Physical Science Repair Columns | 2,800 |
| 6698 | East Campus Water Systems Upgrade | 265,379 |
| 6700 | Humanities Modernization | 6,831,054 |
| 6701 | Portable Building Permitting | 7,946 |
| 6702 | Campus Center Modernization | 15,160 |
| 6722 | Humanities Swing Space | 648,288 |
| 6734 | West Campus Classroom Building | 515,630 |
| | | <u>\$ 9,529,120</u> |

**Board of Trustees and
Citizens' Bond Oversight Committee
Santa Barbara Community College District
Page 4**

F. Procedure

Prepare a schedule of all projects started and/or completed since the inception of the bond and the total costs incurred from inception of the bond.

Results

| <u>Project Description</u> | <u>Total Incurred Expenditures</u> |
|--------------------------------------|--|
| Bond Administration | \$ 3,063,389 |
| Horticulture Fencing and Path ADA | 89,584 |
| Paint IDC and Bus Comm | 167,042 |
| High Tech School of Media Arts | 660,228 |
| Multi-Disciplinary Building | 5,250 |
| East Campus All-Weather Bus Stop | 2,500 |
| Drama Music Modernization | 17,126,558 |
| Luria Conference and Press Center | 1,204,164 |
| Bridge Seismic Eval and Repairs | 4,601,936 |
| Portable Building Swing Space | 1,467,475 |
| Install Electronic Locks | 256,785 |
| Cafeteria Grease Trap and GDR Drains | 475 |
| Update ADA Compliance | 6,918 |
| EBS Hazardous Materials Storage | 11 |
| Early Learning Ctr. Modernization | 185,356 |
| Pigeon Decontamination | 64,525 |
| Replace Bleacher Seating La Playa | 2,205 |
| Repair and Refinish Trellis | 164,307 |
| Pershing Park Softball Upgrade | 618,175 |
| Upgrade Energy Mgmt. System | 202,622 |
| Replace Doors Sports Pavilion | 221,416 |
| Replace HVAC Units ECC1-15 | 56,140 |
| Replace Locker Room Lockers | 38,888 |
| Landscape Ramps, 3rd Floor La Playa | 83,082 |
| PE Paint Hallways 1st and 2nd Floors | 24,418 |
| PE Recarpet Team/Locker Rooms | 8,228 |
| Sports Pavilion Paint | 7,700 |
| PE Exterior Paint | 82,683 |
| Emergency Notification System | 301,647 |
| LRC Heating Install Reheat System | 998 |
| LRC Remodel Phase I | 906,867 |
| MDT Resurface Driveway | 36,966 |
| MDT New Carpet | 8,519 |
| PE Upstairs Locker Room | 2,290 |
| OE 180 Replace Heating System | 24,764 |

**Board of Trustees and
Citizens' Bond Oversight Committee
Santa Barbara Community College District
Page 5**

| <u>Project Description</u> | <u>Total Incurred Expenditures</u> |
|--|--|
| Campus Center Repair Columns | \$ 4,144 |
| ECC and ESL | 61,964 |
| Replace Urinals, Toilets and Fountains | 110,822 |
| La Playa Track and Field Replacement | 2,343,171 |
| Snack Shop East Campus | 24,539 |
| Snack Shop West Campus | 107,608 |
| Student Services Replace Carpet | 46,835 |
| HRC, MDT, Admin Elevator Upgrade | 121,213 |
| Upgrade Emergency Phone System | 66,017 |
| Oak Restoration Video Surveillance | 133,454 |
| Wake Cosmetology Conversion | 58,867 |
| Wake - Resurface Parking Lot | 126,616 |
| Generator Supported Services | 108,822 |
| GDR Interior Upgrade | 85,425 |
| Physical Science Repair Columns | 2,863 |
| Energy Management System Phase II | 1,598,106 |
| East Campus Water Systems Upgrade | 346,642 |
| Network Infrastructure | 500,000 |
| Humanities Modernization | 8,275,022 |
| Portable Building Permitting | 151,428 |
| Campus Center Modernization | 324,379 |
| Parking Pay Stations | 128,977 |
| ECC Exterior Paint | 15,251 |
| Humanities Swing Space | 1,203,482 |
| West Campus Classroom Building | 515,630 |
| | <u>\$ 48,155,388</u> |

**Board of Trustees and
Citizens' Bond Oversight Committee
Santa Barbara Community College District
Page 6**

G. Procedure

Prepare a schedule that summarizes the makeup of Other Operating Expenses and Services for the year ended June 30, 2013.

Results

Other Operating Expenses & Services

| | | | |
|--------|-------------------------|----|---------------|
| 522000 | Travel & Conferences | \$ | 480 |
| 560170 | Moving & Storage | | 56,707 |
| 562000 | Contacts - Other | | 3,600 |
| 573100 | Legal Expenses | | 10,092 |
| 585000 | Advertising & Marketing | | 1,167 |
| | | | <u>1,167</u> |
| | | \$ | <u>72,046</u> |

H. Procedure

Calculate the balance available for expenditure of bond proceeds related to the approved projects within the Bond Construction Fund at June 30, 2013. (This will include a review of the open contracts, notices of completion and retention balances, and analysis of the work in process.)

Results

Fund 42

| | | |
|---|----|--------------------|
| Beginning fund balance | \$ | 9,627,410 |
| Bond issuance | | 15,000,000 |
| Current period interest revenue | | 26,838 |
| Expenditures (July 1, 2012 through June 30, 2013) | | <u>(9,529,120)</u> |
| Calculated fund balance at June 30, 2013 | \$ | <u>15,125,128</u> |

**Board of Trustees and
Citizens' Bond Oversight Committee
Santa Barbara Community College District
Page 7**

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the District's administration of the Measure V Bond Construction Program. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the Board of Trustees and management of the Santa Barbara Community College District, and the Citizen's Bond Oversight Committee, and is not intended to be, and should not be, used by anyone other than these specified parties.



Glenn Burdette Attest Corporation
San Luis Obispo, California

December 9, 2013

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
MEASURE V BOND FUND
REVENUE and EXPENDITURES
As of 12/31/2013**

| BUDGET | ACTUALS | | Remaining BUDGET after Expenditures | Encumbrances | Remaining BUDGET after Expenditures and Encumbrances | Project Closed |
|----------------------|------------------------|----------------------|-------------------------------------|--------------|--|----------------|
| | TOTAL as of 12/31/2013 | | | | | |
| REVENUE | | | | | | |
| Bond proceeds | 62,000,000.00 | 62,000,000.00 | 0.00 | | 0.00 | |
| Interest | 1,305,517.92 | 1,301,823.94 | 3,693.98 | | 3,693.98 | |
| TOTAL REVENUE | 63,305,517.92 | 63,301,823.94 | 3,693.98 | 0.00 | 3,693.98 | |

EXPENDITURES

| | | | | | | |
|---|---------------|---------------|--------------|-----------|--------------|---|
| 4600 – Bond Administration | 3,271,191.10 | 3,111,748.60 | 159,442.50 | | 159,442.50 | |
| 6480--Modular Bldg Removal/Site Restoration | 1,120,000.00 | 12,489.96 | 1,107,510.04 | 40,645.30 | 1,066,864.74 | |
| 6531 – Air Handler Student Services | 0.00 | - | 0.00 | | 0.00 | X |
| 6555 – Horticulture Fencing And Path ADA | 89,583.92 | 89,583.92 | 0.00 | | 0.00 | X |
| 6561 – Paint IDC & Bus Comm | 167,042.06 | 167,042.06 | 0.00 | | 0.00 | X |
| 6567 – High Tech School of Media Arts | 665,477.17 | 665,477.17 | 0.00 | | 0.00 | X |
| 6576 – East Campus All-Weather Bus Stop | 2,500.00 | 2,500.00 | 0.00 | | 0.00 | X |
| 6582 – Drama Music Modernization | 17,376,557.83 | 17,140,807.41 | 235,750.42 | | 235,750.42 | |
| 6586 – Luria Conference and Press Center | 1,204,164.00 | 1,204,164.00 | 0.00 | | 0.00 | |
| 6587 – Bridge Seismic Eval and Repairs | 4,616,936.22 | 4,608,631.02 | 8,305.20 | | 8,305.20 | |
| 6599 – Portable Building Swing Space | 1,467,475.49 | 1,467,475.49 | 0.00 | | 0.00 | X |
| 6611 – Install Electronic Locks | 256,786.29 | 256,786.29 | 0.00 | | 0.00 | X |
| 6619 – Update ADA Compliance | 6,917.56 | 6,917.56 | 0.00 | | 0.00 | X |
| 6633 – EBS Hazardous Materials Storage | 10.88 | 10.88 | 0.00 | | 0.00 | X |
| 6637 – Early Learning Ctr. Modernization | 185,355.66 | 185,355.66 | 0.00 | | 0.00 | X |
| 6638 – Cafeteria Grease Trap & GDR Drains | 475.00 | 475.00 | 0.00 | | 0.00 | X |
| 6639 – Pigeon Decontamination | 64,524.56 | 64,524.56 | 0.00 | | 0.00 | X |
| 6640 – Replace Bleacher Seating LaPlaya | 2,204.76 | 2,204.76 | 0.00 | | 0.00 | X |
| 6643 – Repair and Refinish Trellis | 164,307.06 | 164,307.06 | 0.00 | | 0.00 | X |
| 6644 – Pershing Park Softball Upgrade | 618,174.73 | 618,174.73 | 0.00 | | 0.00 | X |
| 6645 – Upgrade Energy Mgmt System | 202,621.89 | 202,621.89 | 0.00 | | 0.00 | X |
| 6646 – Replace Doors Sports Pavilion | 221,416.70 | 221,416.70 | 0.00 | | 0.00 | X |
| 6647 – Replace HVAC units ECC1-15 | 56,139.57 | 56,139.57 | 0.00 | | 0.00 | X |
| 6648 – Replace Locker room lockers | 38,887.90 | 38,887.90 | 0.00 | | 0.00 | X |
| 6649 – Landscape ramps, 3rd Fir La Playa | 83,082.12 | 83,082.12 | 0.00 | | 0.00 | X |
| 6650 – PE-paint hallways 1st & 2nd floors | 24,418.29 | 24,418.29 | 0.00 | | 0.00 | X |
| 6651 -- PE recarpet team/locker rooms | 8,227.92 | 8,227.92 | 0.00 | | 0.00 | X |
| 6653 -- Sports Pavilion handrail walkway | 7,700.00 | 7,700.00 | 0.00 | | 0.00 | X |
| 6655 -- PE - paint exterior | 82,683.11 | 82,683.11 | 0.00 | | 0.00 | X |
| 6659 -- PE - Repair patio at Gym entry | 50,000.00 | 0.00 | 50,000.00 | | 50,000.00 | |
| 6660 – Emergency Notification System | 301,647.07 | 301,647.07 | 0.00 | 0.00 | 0.00 | X |
| 6662 – LRC Heating install reheat system | 997.50 | 997.50 | 0.00 | | 0.00 | X |
| 6663 – LRC Remodel | 931,648.35 | 931,648.35 | 0.00 | | 0.00 | X |
| 6665 – MDT resurface driveway | 36,966.00 | 36,966.00 | 0.00 | | 0.00 | X |
| 6666 – MDT new carpet | 8,519.00 | 8,519.00 | 0.00 | | 0.00 | X |
| 6667 – PE upstairs locker room | 2,290.00 | 2,290.00 | 0.00 | | 0.00 | X |
| 6668 – OE 180 replace heating system | 24,764.00 | 24,764.00 | 0.00 | | 0.00 | X |
| 6671 – Campus Center repair columns | 4,143.96 | 4,143.96 | 0.00 | | 0.00 | X |
| 6672 – ECC & ESL Roofing | 61,964.56 | 61,964.56 | 0.00 | | 0.00 | X |
| 6675 – Replace urinals, toilets, & fountain | 110,821.97 | 110,821.97 | 0.00 | | 0.00 | X |
| 6677 -- La Playa Track & Field Replacement | 2,343,170.26 | 2,343,170.26 | 0.00 | | 0.00 | X |
| 6678 – Schott Ctr parking lot resurface | 20,000.00 | 0.00 | 20,000.00 | 3,200.00 | 16,800.00 | |
| 6680 – Snack Shop East Campus | 297,538.80 | 294,463.43 | 3,075.37 | 3,075.37 | (0.00) | |
| 6681 -- Snack Shop West Campus | 342,607.82 | 287,571.04 | 55,036.78 | 27,742.96 | 27,293.82 | |
| 6682 – Student Services replace carpet | 46,834.61 | 46,834.61 | 0.00 | | 0.00 | X |
| 6684 -- HRC,MDT,Admin elevator upgrade | 121,213.00 | 121,213.00 | 0.00 | | 0.00 | X |
| 6685 -- Upgrade Emergency Phone System | 66,016.85 | 66,016.85 | 0.00 | | 0.00 | X |
| 6686 -- Oak restoration video surveillance | 133,454.02 | 133,454.02 | 0.00 | | 0.00 | X |
| 6687 – Wake Cosmetology Conversion | 58,867.17 | 58,867.17 | 0.00 | | 0.00 | X |
| 6688 – Wake - resurface parking lot | 126,616.09 | 126,616.09 | 0.00 | | 0.00 | X |
| 6694 – Generator Supported Services | 108,822.05 | 108,822.05 | 0.00 | | 0.00 | X |
| 6695 -- GDR Interior Upgrade | 85,425.63 | 85,425.63 | 0.00 | | 0.00 | X |
| 6696 -- Physical Science Repair Columns | 48,247.48 | 48,247.48 | 0.00 | | 0.00 | X |
| 6697 -- Energy Management system PHASE II | 1,598,106.00 | 1,598,106.00 | 0.00 | | 0.00 | X |
| 6698 – East Campus Water systems Upgrade | 366,652.51 | 351,460.25 | 15,192.26 | | 15,192.26 | |
| 6699 – Network Infrastructure | 500,000.00 | 500,000.00 | 0.00 | | 0.00 | X |

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT
MEASURE V BOND FUND
REVENUE and EXPENDITURES
As of 12/31/2013**

| | BUDGET | ACTUALS | Remaining BUDGET after Expenditures | Encumbrances | Remaining BUDGET after Expenditures and Encumbrances | Project Closed |
|--|----------------------|------------------------------|---|---------------------|---|-------------------|
| | | TOTAL as of 12/31/2013 | | | | |
| 6700 -- Humanities Modernization | 18,548,154.50 | 13,218,990.00 | 5,329,164.50 | 2,985,660.99 | 2,343,503.51 | |
| 6701 -- Portable Building Permitting | 151,428.21 | 151,428.21 | 0.00 | | 0.00 | X |
| 6702 -- Campus Center Modernization | 324,379.01 | 324,379.01 | 0.00 | | 0.00 | X |
| 6703 -- Parking Pay Stations | 128,977.76 | 128,977.76 | 0.00 | | 0.00 | X |
| 6704 -- ECC Exterior Paint | 15,250.84 | 15,250.84 | 0.00 | | 0.00 | X |
| 6722 -- Humanities Swing Space | 1,203,482.07 | 1,203,482.07 | 0.00 | | 0.00 | X |
| 6734 -- West Campus Classroom Building | 3,031,649.53 | 982,289.53 | 2,049,360.00 | 834,953.62 | 1,214,406.38 | |
| TOTAL EXPENDITURES | 63,205,518.41 | 54,172,681.34 | 9,032,837.07 | 3,895,278.24 | 5,137,558.83 | |
| REVENUE less EXPENDITURES | 99,999.51 | 9,129,142.60 | | | | |

Measure V Project Status:

#6480 Modular Building Removals and Site Restoration:

- The College is developing a phased plan for the removal of the modular buildings throughout the main campus to address permitting and compliance issues, and to realign its commitment to provide a high quality educational environment by designing and building permanent, long term facilities.
- The project includes the progressive removal of all modular buildings and, in most cases, restoration of land beneath to a natural condition. Execution of the project will align with the college's Facilities Master Plan that includes construction of new facilities on the West and the East campuses.
- Although initially planned for February 2014, the first phase of building removals is now scheduled to occur in March 2014 to take advantage of the college's spring break. Fourteen buildings will be removed at this time with another six being removed in August 2014. Twelve more buildings will be removed at the construction completing of the West Campus Classroom & Office building. The remaining nineteen will be removed at a time yet to be determined.
- Several schools and colleges have expressed interest in relocating many of these buildings to their campuses.
- The College has been working with RJC, Inc., a local architecture and construction management firm, to renovate other facilities on campus in order to relocate programs currently occupying buildings scheduled for removal.

#6587 Bridge Renovation:

- The College is in the process of obtaining DSA approval of the project documents and certification for the project. On 2/28/12 college staff, project engineers and the college's DSA consultant met with the DSA Regional Manager and staff at the Los Angeles DSA office to determine the process for obtaining DSA approval and certification. It was agreed by all that the REH process as defined by the California Building Standards Code would be utilized to illustrate the compliance of the bridge design with applicable building code.
- Inertia Engineers prepared the REH report and project drawings and submitted them to DSA for review and approval in July 2012. Inertia received DSA's corrections which required subsequent work to the parking spaces, restrooms and ramps at the Earth and Biological Sciences building to comply with current accessibility codes. Documentation of this work along with all noted corrections was submitted back to DSA in December.
- The project received DSA approval in May 2013. Inertia is working closely with DSA to identify what final construction documentation and actions will be required to obtain certification.
- DSA indicated they would require an extensive post construction testing and inspection program before certifying the project. Inertia Engineers continued to clarify the scope of this work to ensure requests by DSA aligned with standard procedural closeout of projects and did not incur unnecessary costs to the College.
- In November the College received a letter from the DSA outlining the required Test & Inspection (T&I) program to certify the project. The College is contracting with a DSA Inspector of Record and a DSA Special Inspector for Glulam systems to complete the T&I program, prepare the documentation and submit to DSA for final project certification. Inspection activities are tentatively scheduled for mid to late February.

#6680 East Campus Snack Shop:

- The intent of this project is to create a more aesthetically appealing and updated food service facility that will offer a greater variety of fresh food and beverage options.
- Based on their successful designs for the Gourmet Dining Room and the West Campus Snack Shop the College contracted with Bildsten + Sherwin Design Studio (BSDS) for the design and the construction oversight of the project.
- Customer traffic flows have been evaluated by BSDS and college staff so designs for the remodeled facility result in increased speed of service and financial transactions which allow for a more leisurely dining experience for students.
- BSDS has conducted an initial plan review with the County Health Department to insure the facility will be code compliant and will incorporate the highest standards for food safety.
- The project was combined with the West Campus Snack Shop project and successfully bid in April. Newton Construction was awarded the contract at the April Board of Trustees meeting.
- Due to multiple unforeseen conditions not documented in the college's as-built drawings project completion was delayed by several weeks to ensure issues encountered were properly resolved.
- The College has also improved the landscaping in the area of the project and has approved the addition of an exterior weather protective awning to further improve the outdoor dining experience at this facility.
- The project is now complete. The facility has been in operation since the beginning of the Spring 2014 term. The construction of the awnings occurred over the winter 2013-2014 holiday break in addition to the installation of a new parapet wall to conceal the rooftop HVAC equipment.

#6700 Humanities Building Modernization:

- The College Board of Trustees approved the utilization of the Lease-Lease Back project delivery method for the construction of the project on 3/22/12. A Preconstruction Services Agreement with Frank Schipper Construction Company was approved by the Board in April 2012. Schipper Construction was selected based on their excellent references, applicable and successful experience in similar size projects, and reputation within the industry.
- During the Preconstruction phase several potential construction issues were identified that were addressed through contract negotiations and value engineering. Schipper Construction submitted their Guaranteed Maximum Price (GMP) on 5/24/12 and the Board of Trustees approved the Construction Services Agreement with Schipper Construction at the June meeting for a contract amount of \$12,545,760.
- Work began in July 2012 to abate identified hazardous materials throughout the building. Construction began the first week of September.
- During the process of obtaining California Coastal Commission (CCC) approval for an anticipated exemption for the project CCC staff identified modifications to the building which were completed in the 1980's and 1990's that had not been permitted at the time of construction. Since then college staff and Dudek, the college's environmental consultant, have been working with CCC staff to determine the process for getting these former projects approved in addition to the current project. Primary concern is regarding the removal of approximately five eucalyptus trees from the East Campus

PROJECT STATUS REPORT

Through February 2014

Southern Oak Woodland sensitive habitat, as designated in the Campus LRDP and PWP since 1988. In subsequent meetings with CCC it appears the College may be successful in obtaining approval for the project, but will require the College mitigate the loss of the eucalyptus trees by improving the quality of the adjacent Environmentally Sensitive Habitat (ESH) by planting additional native oaks and other plantings. Additional measures to protect the adjacent ESH were requested at the May 17th meeting with CCC Deputy Director and staff which have since been incorporated into the project documents. At the July 2013 meeting the CCC approved the project conditional upon the College executing the requested additional improvement and protection measures for the ESH.

- Water line upgrades to the College's primary supply lines on the north and south sides of the East campus were completed over the winter 2012-2013 holiday break. Although many unknown underground obstacles were encountered the work was able to be completed by the start of the Spring semester. Water line tie-in work was completed during the break between Spring and Summer semesters.
- The vast majority of additional costs such as those incurred through either owner requests or unforeseen conditions have been able to be absorbed within the contract amount based on the Guaranteed Maximum Price structuring which includes contingencies and allowances. However, as is typical with most modernizations (especially a project such as this where only a partial replacement of building systems was undertaken), a significant amount of unforeseen conditions have been encountered throughout the project. The project management team has determined that the total costs for additional scope added to the project exceeds the amount of funds remaining in the base contract and project contingencies, and will result in a change order for three major work items.
- The modernization of the main building and construction of the elevator and restroom tower are substantially complete. The projected completion date for the Art Yard has been revised to the end of February.
- The return move-in of the majority of building occupants occurred over the winter 2013-2014 holiday break. Due to the delayed completion of the Art Yard, the Sculpture and Ceramics programs will delay their move-in until the end of the Spring semester.

#6734 West Campus Classroom & Office Building:

- After receiving Board approval in October 2012 for utilizing remaining Measure V funds, the College is now embarking on the planning, design and construction of the new West Campus Classroom and Office building.
- The building location is to the north of the Garvin Theater and the Facilities & Operations building, and adjacent to the West campus bus turnaround. Several portable buildings are currently located on this site which are being used for swing space for the Humanities Modernization project. Once vacated, these buildings along with several others will be potentially sold and removed from campus.
- Based on their excellent qualifications and capable management of the Humanities Modernization project, the District selected Lundgren Management (LM) to provide project management and preconstruction services. These services include, but are not limited to, user group coordination with architect and District, District consultant coordination, review of design documents, project scheduling, project cost estimating, and constructability review and coordination.

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- Concurrently the District issued a Request for Proposal (RFP) to ten qualified architectural firms for providing programming, design and construction document development, DSA approval, and construction oversight services for the project. Firms had approximately two weeks to prepare their proposals which were then reviewed by a selection committee comprised of representatives from P&R, Instructional Programs, Information Technology and Facilities & Campus Development. Kruger Bensen Ziemer (KBZ) Architects was selected by this group and a contract was approved at the December Board meeting.
- Obtaining Leadership in Energy and Environmental Design (LEED) Silver certification as a minimum level of certification is a project requirement and included in the architect's contract. A LEED charrette was held on May 29th with all project team members to overlay the LEED checklist on the current design to identify achievable points and potential design strategies. An RFP for commissioning services was issued to five firms in early June. Glumac was selected as the successful firm and an agreement was approved by the Board in June.
- KBZ, LM and college staff worked closely with the designated user group, primarily comprised of the college's Planning and Resources (P&R) committee, to establish the basic programmatic requirements for this new building.
- LM and college staff have met regularly with the college's environmental consultant, Dudek, to identify the process and associated cost for obtaining California Coastal Commission approval and other required government agency approvals. Progress continues towards the final development of environmental project documentation through traffic counts, portable building removal studies and construction impact analysis.
- KBZ provided several color renderings to the College for review by the Executive Committee and the Board of Trustees. The design was well received by both groups.
- Project documents were successfully submitted to the DSA for approval in mid-December. Current estimated duration for DSA review and approval is 8-10 months.
- The previously anticipated construction completion date has tentatively been extended from May to October 2016 to reflect a conservative estimate of the time required to obtain all government agency approvals. LM will continue to refine the project schedule based on DSA status reports of project review, and the development and processing of environmental reports.
- Over the course of the Preliminary Design and Design Development phases of the project the project team continually worked to develop the associated construction cost estimate to ensure project costs remained within acceptable limits established by the College. Currently the estimated project cost is \$19,686,105 which includes construction, architectural fees, government agency approval costs, project management fees, testing and inspection fees, specialty consultant fees and furniture and equipment, and represents all costs anticipated to be associated with the project. The estimated construction cost included in this amount is \$14,888,468.
- The Board approved the utilization of the Lease-Lease Back project delivery method for construction of the project in October. Subsequently the College issued a Request for Qualifications (RFQ) for Construction Services to four local general contractors whose companies had been determined to be of appropriate size and bonding capacity to perform the work. Based on their excellent qualifications, experience with similar size projects and performance on the Humanities project Frank Schipper Construction Company (FSCC) was selected as the successful firm and a Preconstruction Services Agreement was approved at the late October Board meeting. The Preconstruction

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Services Agreement includes services such as cost evaluation, material/product review, value engineering, constructability review, bid scope packaging, subcontractor coordination, scheduling and logistics/planning. These preconstruction tasks will help develop a more accurate and complete Guaranteed Maximum Price (GMP) which will eventually be included in a future, separate Construction Services Agreement. A preconstruction kickoff meeting was held with all project team members in mid-January to initiate this phase of the project.