

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL**

October 31, 2006

3:00 – 4:30 p.m.

A218C

MINUTES

PRESENT: J. Friedlander, P. Buckelew, J. Sullivan, B. Partee, I. Alarcon, S. Broderick,
T. Garey, K. Molloy, G. Thielst, L. Auchincloss, M. Guillen, C. Ramirez

ABSENT: S. Ehrlich, P. Bishop

GUESTS: Homer Arrington, Keith Russell, Alexandra Wilcox (*Channels*)

1.0 Call to Order

1.1 Chairperson Jack Friedlander called the meeting to order.

1.2 Approval of the minutes of the October 17th CPC meeting.

**M/S/C [Guillen/Garey] to approve the minutes of the October 17th meeting.
Pablo Buckelew, Geoff Thielst and Susan Broderick abstained.**

2.0 Announcements

2.1 Darla Cooper, the new Sr. Director Research/Evaluation, Planning & Institutional Assessment, will begin on December 1st.

2.2 Jack Friedlander announced that next Thursday is Trustee Joyce Powell's last Board meeting prior to her retirement. There will be a reception for her immediately after the Board meeting is called to order. Her replacement, Sally Green, officially starts on December 1st as a Board member.

2.3 Joe Sullivan said the remodeled Sports Pavilion building has passed safety inspections. He said we will be able to take possession of the classrooms and Life Fitness Center (LFC) next Monday. The LFC will be moved in December and the four new classrooms in the Sports Pavilion building can be used at any time.

3.0 Information Items

3.1 MESA coordinator position (externally funded)

Jack Friedlander discussed the plans start a MESA Program (Math, Engineering, Science and Applied Technologies) at the college. The purpose of this program is to get more students in general and those from underrepresented groups in particular into these

Jack Friedlander reported that the college received notification that the Governor approved funding for a one-time allocation to the System for professional development. The college's allocation of these funds is \$69,000. The money is available for faculty and staff and it is up to the college to decide how it wants to allocate these funds. Dr. Friedlander said that it was his intent to come to CPC with a recommendation. The initial thinking for distributing these funds is to base the allocation on FT headcount of employees (i.e., administrative, faculty and staff) and then allocate a percentage of the \$69,000 to each VP based on that formula. It would be up to each vice president within their unit to determine how they want to use these funds to support professional development for faculty and staff in their respective areas.

Joe Sullivan added that we need to have an Advisory Committee to approve the district's plan for using these funds and that President Romo suggested that that CPC serve as this committee. Kathy Molloy said that the Faculty Development Committee should take a look at those resources for faculty with input from Marilyn Spaventa who is the administrative liaison to this committee. Jack responded that all CPC would do in its role as the Advisory Committee would be to look at the overall plan. Because of the small amount of the funds, we would not be doing resource rankings.

Tom Garey offered an alternative approach of possibly using a portion of these funds for Banner training. Pablo Buckelew felt this suggestion has merit. Jack Friedlander said that because the funds need to be spent this fiscal year, it would be advantageous to have a simple process for allocating these funds so they may be utilized within the timeframe. Joe Sullivan said that money has been set aside within Banner for training. Liz Auchincloss said there is also a need to adequately fund classified in-service days because at best, it is once a year.

4.2 Review of proposed changes in state and federal legislation

Jack Friedlander said that each year organizations in the community college system are invited to submit proposals for legislation for the following year. The Council was provided a compilation of what has been requested for consideration. There are two statewide committees that screen the proposals and then make recommendations for the Consultation Council to consider. Dr. Friedlander said that he is on each of these committees. In looking at these proposals, we should determine which ones we want to support and/or which ones could present a problem for the system and/or college. He asked Council members to take a look at the ones in their areas of interest and give him any feedback. He said that CPC has not in the past been involved in this process but he is asking the Council to "weigh in" on which ones should go forward.

5.0 Action Items

5.1 Long-Range Capital Construction Priorities Plan (LRCCP)

John Friedlander said that John Romo would like CPC to: (1) have a recommendation to him before December as to our priorities on the Long-Range Capital Construction

there is no need to build the structure without this mandate. Jack Friedlander said the frustration is that one would expect a clear delineation of what the rules are to which we must adhere in determining our requirements for parking. Dr. Friedlander asked Joe Sullivan, what, if anything, can we provide that would give a sense that we are being responsive within the limitations and the peculiarities of the Coastal Commission which is accountable to no one. Mr. Sullivan asked that as we take part in the process we identify the priorities of the faculty insofar as the needs of the college going forth. Ben Partee said we also need to address the concerns of the students.

6.0 Other Items

6.1 CPC meeting schedule for the remainder of the semester:

CPC November 7th – canceled

CPC November 21st - canceled

CPC December 5th – canceled

CPC December 12th – added (EC's recommendations on LRCCP)

CPC December 19th - regular meeting date

7.0 Adjournment

Upon motion, Chairperson Jack Friedlander adjourned the meeting.

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
December 12, 2006
3:00 – 4:30 p.m.
A218C
MINUTES**

PRESENT: J. Friedlander, J. Romo, J. Sullivan, P. Bishop, P. Buckelew, D. Cooper, T. Garey, I. Alarcon, K. Molloy, G. Thielst, L. Auchincloss, M. Guillen, C. Ramirez and K. Russell

ABSENT: B. Partee, S. Ehrlich and S. Broderick

GUESTS: H. Arrington, K. McLellan (*for B. Partee*) and P. English (*for Sue Ehrlich*)

1.0 Call to Order

Chairperson Jack Friedlander called the meeting to order and turned the discussion of Item 4.0 over to President John Romo.

John Romo introduced Darla Cooper, the Sr. Director, Research/Evaluation, Planning & Institutional Assessment. He welcomed Darla and said she comes with glowing recommendations from the Ventura Community College District.

1.1 Approval of the minutes of the October 31st CPC meeting.

Tabled until the next meeting.

2.0 Announcements

There were no announcements.

3.0 Information Items

There were no information items.

4.0 Action Items [discussed first on agenda]

4.1 CPC's recommendation on the projects to include in the District's Long-Range Capital Construction Plan (LRCCP)

The Council was provided with the following documents.

- LRCCP Academic Senate Report
- LRCCP Recommendation
- Ballot Ranked
- Faculty response to LRCCP

President John Romo distributed the “President’s Perspectives” on the Long Range Capital Construction Priorities (to be incorporated as part of the minutes). He said he took into consideration in preparation of this document the report he received from the Academic Senate which included the work done by the Planning & Resource Committee and acknowledged the work and input provided by both groups. President Romo said he will be working now primarily with CPC. The format of the document he distributed is a “discussion worksheet” which reflects his perspective as President of the college on the long-range projects we have identified to date and from the input he has received from the consultation bodies. He said his intent today is to give the Council a sense of where he foresees the direction the college based on the input and the first-round discussions with the Board. He asked that after his presentation, the Council engage in its discussion/consultation and make a recommendation to him on the projects to be included in each of the categories. He will evaluate the recommendations and then make a final recommendation to the Board of Trustees in January.

In discussing the document, President Romo said it would be helpful to stipulate/articulate some of the broad facilities and construction priorities for the Santa Barbara Community College District. He discussed each of the bulleted items identified in the discussion worksheet. He said he was going to ask the Board to stipulate as a policy directive what its intent is as to the maximum growth plan for the main campus. He said the Board has taken the position that it wants to be very careful about over-building this campus. He said part of what makes the SBCC credit campus excellent and attractive, along with the quality of what we deliver, is that we have protected the aesthetics of the environment. It is important that we consult with community governance groups in the establishment of long-range facilities and capital construction priorities. John Romo categorized the projects in four different areas: (1) projects in process with some funding committed; (2) immediate and priority projects with no funding identified; (3) more distant future possibilities; and (4) no further consideration at this time. He said the items are not ranked but are of a relative standing as we go forward. John Romo said for the purposes of CPC’s discussion, he did not want the items “ranked” but rather presented to the Board with some form of relative consideration within the categories. CPC can use whatever format it chooses to make its recommendations to the President. He said there is some sense of urgency in presenting our plan to the Board if we want to go for a bond in 2008 as it will take considerable planning.

John Romo will discuss his recommendations after CPC’s input at the next meeting.

4.2 EC’s proposal for distribution of one-time Professional Development Funds (*SB 1131*)

There was consensus by the Council on the appropriateness of the proposed distribution of funds with the exception of the 4% [approximately \$2,760] to be disbursed to HR/LA and Business Services for administrative costs for the required reporting to the Chancellor's Office on activities on which funds were expended. The Council felt this amount was excessive. Dr. Friedlander said that since the proposal called for funding college-wide training issues, HR/LA and the President's Office would not receive additional allocations of these funds for this year. The Council was reminded that these funds need to be expended in the current fiscal year.

M/S [Guillen/Auchincloss] to accept EC's proposal for distribution of one-time Professional Development Funds as recommended by EC.

Discussion: The question arose as to whether the motion was to include the 4% in funds allocated to HR/LA/Business Services to administer the funds. The motion was modified by the parties making the motion to exclude the 4% allocation. There will be further clarification provided to the Council on the need for the 4% in administration costs provided for in the proposal.

The motion as restated was carried unanimously.

- 4.3 Recommendation to have CPC serve as the District's Advisory Committee for the \$67,000 in one-time Professional Development Funds.

M/S/C [Auchincloss/Guillen] unanimously to have CPC serve as the District's Advisory Committee.

5.0 Other Items

- 5.1 CPC will be held on Monday, December 18th from 10:00 a.m. until noon in A218C.

6.0 Adjournment

Chairperson Jack Friedlander adjourned the meeting.

Beverly Schwamm - Two Additional Requests for Projects to be Added to the LRCCP

From: Jack Friedlander
To: CPC
Date: 12/18/2006 7:52 AM
Subject: Two Additional Requests for Projects to be Added to the LRCCP
CC: Deans Council Attendees; Executive Committee; O'Connor, Ellen; O'Connor, Kathy; Schwamm, Beverly
Attachments: Deans Council Attendees; Executive Committee; O'Connor, Ellen; O'Connor, Kathy; Schwamm, Beverly

I have received two requests for projects to be added to the District's LRCCP. One of which is to add a project to modernize the Student Services Building and to locate a suitable facility to accommodate staff that will not be able to fit within this facility. The second request from the Physical Education/Athletics Division is described in the following e-mail from Kathy O'Connor. Kathy wrote this request in her role as the department chair and senator for this division. We will discuss each of these proposed projects at this morning's CPC meeting.

>>> Kathy O'Connor 12/17/2006 8:49 PM >>>
Kathy, et al,

I have just found out that John Romo has submitted his list of priorities to CPC for Capital Outlay projects. Our division was very disappointed when we saw his rankings, which indicated that the La Playa upgrades were the only projects listed for our division. We ranked the \$100,000 Pershing Park Softball renovation as our number one priority for very good reasons. Paula Congleton, our women's softball coach, has coached under difficult conditions since she arrived at SBCC many years ago. In the beginning she had to coach at Dwight Murphy field. A venue that was plagued by negative circumstances, i.e: the homeless, poor field preparation, lack of proper athletic training and support services.

Paula moved over to Pershing Park 5 years ago, assuming that we would be able to provide an intercollegiate facility. There have been endless problems with this field but at least she is at home where she can have fans and services from the college. For the last three years we have made every attempt to get our college to upgrade this facility. Not only is it a hazard to the players, fans and surrounding parking lot areas due to a "recreation league" backstop, but also the surface of the in field, the outfield, and dugouts are in very poor condition. It is by far the worst field in the Western States Conference. Paula has been a very successful coach. She has built the program from scratch and is finally seeing some of the rewards for her efforts. However, our school should be ashamed of the facility that is provided for this team. Eventually we will either be sued for an injury or we will not be able to recruit talented athletes because of the poor condition of this facility.

Everyone in our division realizes the need to upgrade La Playa field and our Sports Pavilion, however we all agreed that we need to do something immediately for our softball program. We have plans for the new backstop and for renovating the dugouts and the infield, which we have given to the administration. These need to be put on the top of the list for our division as our unanimous vote indicated. This initiative was also ranked very highly by the Planning and Resources Committee. Please assist us in providing an intercollegiate facility for our successful Softball program.

Thank you,
Kathy O'Connor, Department Chair

Santa Barbara City College**District Long Range Capital Construction Priorities**

Student Services Building Renovation As student patterns of accessing and using services continue to evolve in response to changing student needs, new technologies (i.e. Banner and related third-party student systems), and expanded college initiatives to increase recruitment, retention and student success, these needs should be considered and addressed in the District's Long Range Construction Priorities

and

Secondary Effects on Other Building Projects

When the former college Library was remodeled and converted in 1991, the then state of the art Student Services Building served college credit enrollments of just over 10,000 students. In the past fifteen years enrollments have increased to over 17,000 head count each semester. As a result of the addition of new instructional and student support programs and changes in the methods in which they are delivered, the Student Services Building is no longer large enough or configured properly to effectively accommodate current programs and services. The importance of reconfiguring the use of space in the Student Services Building along with finding suitable space for support programs that can not fit within this facility will be further heightened as student patterns of accessing and using services continue to evolve in response to changing student needs, new technologies (i.e. Banner and related third-party student systems), and expanded college initiatives to increase recruitment, retention, and student success. Therefore, it is essential that a project to modernize the Student Services Building and to identify a suitable facility to serve as a Student Services Building Annex be added to the District's Long Range Capital Construction Plan.

Immediate staffing, programs, and service delivery needs require accommodations equivalent to one to two triple-wide temporary buildings, while long-range needs of 2-5 years requires either building expansion and/or reconfiguration of the current building along with redistribution of services within the building and relocation of whole programs and services to other locations. Consideration of relocation of whole programs and or services as new building are introduced under the LRCCP should be given high priority when considering secondary effects of new construction.