

Classified Consultation Group

Meeting Minutes

1/17/2020

9:00-10:00 AM

Location: Press Box 1

Attendees: Liz Auchincloss (Chair), Sherie Higgins, Beth Taylor Schott, Sara Volle, Cheryl Brown (CPC Rep), Regina Reese (CPC Rep), Sally Gill, Valdas Karalis, Mary Saragosa (CPC Rep)

Absent: Erik Erhardt, Loren Mindell, Michael Gamboa

1. Call to order

2. Roll call

3. Meeting Protocol Review

4. Discussion Items

4.1. Approve minutes from 12/16/19 meeting and 01/08/20 Special Meeting

4.1.1. Minutes from 12/16/19 meeting approved. Minutes from 01/08/20, Special Meeting will be amended by Beth and reviewed at next CCG meeting.

4.2. Discuss CPC Agenda 01/21/20

4.2.1. Lyndsay will present a 2 Summer Session analysis. CCG members said starting a week earlier in Spring 2020 has hurt enrollment, and can this be brought into a discussion about 2 Summer Sessions? In addition, what factors were considered when making the 2 Summer Session analysis? CPC will discuss a new grant proposal, and Beth will attend a meeting on January 17 to hear more about this new grant and its impact on classified staff. Patricia Stark will present CPC with a Program Review Committee report. In-Service on January 31 will have a brief presentation on the result of the Climate Survey. Beth, Sara, and Liz formed a sub-group to address survey results from classified staff, and a response to the results as a part of the in-service presentation.

4.3. Discuss SEA recommendations-Sara

4.3.1. CCG members agreed with Sara about her request for more classified representatives on the SEA committee. SEA budget funds 26 positions,

including 14 classified staff (who currently have no representation on SEA). Sara is requesting four additional classified staff. CCG members suggested appointing classified staff funded by SEA. It was also suggested that faculty and classified have equal number of representatives. Not all committee members have access to the budget, and this does not seem very transparent. Beth mentioned that faculty are hiring students to take the place of full time classified because of hiring freeze.

4.4. Form for Classified Questions, Concerns and Ideas-Beth

4.4.1. Beth would like to post this form on the SBCC CSEA web site for all classified staff to use. It was discussed that a few more details be worked out before the form is posted, such as who will monitor the responses and answer the questions, and how will confidentiality of respondents be guaranteed.

4.5. BPAP-AP 5203 Lactation Accommodation, AP 5500 Standard of Student Conduct AP 5520 Student Discipline Procedures

4.5.1. CCG members only had time to comment on AP 5203 Lactation Accommodation. Cheryl and Beth mentioned that this AP addresses student needs. A Lactation room should be kept clean and include refrigeration for breast milk.

5. Next regular meeting-Next CPC is February 18, 2020. February 14 and 17 are holidays. When do we want to meet?
6. Adjournment at 10:00 a.m.