



AUTHORIZATION FOR RELEASE OF DIPLOMA

I, _____, authorize the release of my SBCC diploma(s) to
Print Name of Student

Print Name of Designee

Student ID Number: K _____

Date: _____

Student Signature: _____

Designee must present the following at Admissions & Records, SS-110:

- 1) The signed authorization form (*original or printed copy is permitted*)
- 2) A valid photo ID
- 3) A copy of the student's valid photo ID

Note: This authorization form applies only to diplomas for SBCC Associate Degrees, Certificates of Achievement, and/or Skills Competency Awards. It may not be used to release transcripts or other student records. For questions, contact the Degree Analyst at (805) 965-0581 ext. 2956.

Office Use Only

IDs confirmed Staff initials: _____ Date: _____