



Admissions & Records
DIPLOMA REPLACEMENT & DUPLICATE REQUESTS

SBCC ID K _____ Date of Birth: _____

Student Name: _____

Student Name to appear on Diploma: _____

Phone: _____ E-mail: _____

Type: AA/AA-T AS/AS-T Certificate of Achievement Skills Competency Award

Program(s) of Study: _____

Fall Spring Summer Year Awarded: _____

Replacement/duplicate fee is \$20 per diploma. Number of copies requested: _____

Select One:

Mail. \$6.50 to US addresses or \$10 to international addresses

Mailing Address: _____

Pick up at Admissions & Records. Notification will be sent via email or phone.

Fees and Payment

Charge fees to my Pipeline account. Fees will be applied after receipt of completed form. It is my responsibility to log in and pay fees. I acknowledge that failure to do so will result in a financial hold placed on my record.

Check enclosed. Make payable to SBCC and include your SBCC ID number on the check.

Signature: _____

Date: _____

Submit the completed form in person; mail to SBCC Admissions & Records, 721 Cliff Drive, Santa Barbara, CA 93109; or fax to (805) 962-0497. Faxed forms will only be accepted if you select the Pipeline payment option. Visit www.sbcc.edu/diplomas for more information about diplomas.

OFFICE USE

Total \$ _____ Check enclosed _____ Pipeline Charge _____ Paid at Cashier _____ Date Printed _____ Processed by _____